

# Direct Deposit Transfer Letter

Complete and sign this form for every party (i.e., employer, vendor) initializing a direct deposit to your account. Then, give this signed form, along with a voided check from your new HSBC account, to the party making the direct deposit.

**Establish Direct Deposit**       **Change my existing Direct Deposit**

## Company Information

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

## Customer Information

Name \_\_\_\_\_ Employee ID#/Account# \_\_\_\_\_

Social Security # \_\_\_\_\_

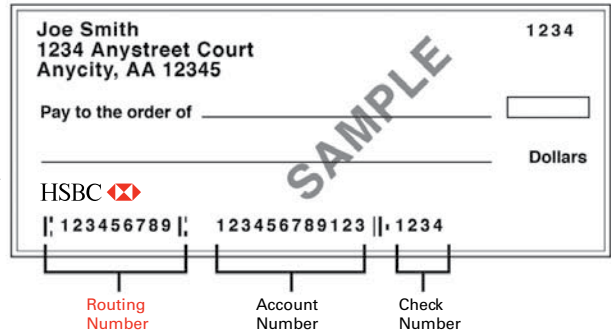
Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

## Bank Information

HSBC Bank USA, N.A.

Routing Number \_\_\_\_\_



## Deposit Information

Note: You can route your direct deposit to more than one account.

1. Account Type:

HSBC Checking

HSBC Savings

Account Number: \_\_\_\_\_

Amount \$ or % (circle one) \_\_\_\_\_

2. Account Type:

HSBC Checking

HSBC Savings

Account Number: \_\_\_\_\_

Amount \$ or % (circle one) \_\_\_\_\_

I authorize \_\_\_\_\_ (employer/company) to make deposits directly to my HSBC Bank USA, N.A. account(s) indicated above, and authorize HSBC Bank USA, N.A. to accept such deposits.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_